

GOVERNMENT ARTS COLLEGE

TIRUVANNAMALAI – 606 603

The Annual Quality Assurance Report (AQAR) of the IQAC For the Academic Year 2016-2017

(From July,01, 2016 to June, 30, 2017)

Part – A

1. Details of the Institution

| | |
|--|---|
| 1.1 Name of the Institution | Government Arts College |
| 1.2 Address Line 1 | Chengam Road |
| Address Line 2 | Tiruvannamalai |
| City/Town | Tiruvannamalai |
| State | Tamil Nadu |
| Pin Code | 606 603 |
| Institution e-mail address | gactvmprin@gmail.com |
| Contact Nos. | 04175 – 236298 |
| Name of the Head of the Institution: | Dr. M. Chinniah |
| Tel. No. with STD Code: | 04175 – 236298 |
| Mobile: | 9942121225 |
| Name of the IQAC Co-ordinator: | Dr. A. Sugumaran |
| Mobile: | 9487161315 |
| IQAC e-mail address: | iqacgactvm@gmail.com |
| 1.3 NAAC Track ID | TNCOGN11347 |
| 1.4 NAAC Executive Committee No. & Date: | EC / 32 / 341 , Dated : 03.05.2004 |
| 1.5 Website address: | http://www.gactvm.in |
| Web-link of the AQAR: | http://www.gactvm.in/aqar15-16.doc/ |

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1 | 1 st Cycle | B | 71.00 | 2004 | 2004-09 |
| 2 | 2 nd Cycle | B | 2.41 | 2016 | Feb 18,2021 |
| 3 | 3 rd Cycle | - | - | - | - |
| 4 | 4 th Cycle | - | - | - | - |

1.7 Date of Establishment of IQAC: DD/MM/YYYY

03-05-2004

1.8 AQAR for the year

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

AQAR 2014-15 submitted on 15.04.2015

AQAR 2015-16 submitted on 19.03.2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous College of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law

TEI (Edu) Engineering Health Science Management

Others (Specify)

Computer Literacy Programme

1.12 Name of the Affiliating University (*for the Colleges*)

Thiruvalluvar University, Vellore

Tamil Nadu

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

Yes

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

| | |
|---|---|
| 2.1 No. of Teachers | <input type="text" value="7"/> |
| 2.2 No. of Administrative/Technical staff | <input type="text" value="1"/> |
| 2.3 No. of students | <input type="text" value="4"/> |
| 2.4 No. of Management representatives | <input type="text" value="-"/> |
| 2.5 No. of Alumni | <input type="text" value="2"/> |
| 2.6 No. of any other stakeholder and community representatives | <input type="text" value="-"/> |
| 2.7 No. of Employers/ Industrialists | <input type="text" value="-"/> |
| 2.8 No. of other External Experts | <input type="text" value="2"/> |
| 2.9 Total No. of members | <input type="text" value="16"/> |
| 2.10 No. of IQAC meetings held | <input type="text" value="2"/> |
| 2.11 No. of meetings with various stakeholders: | No. <input type="text" value="6"/> Faculty <input type="text" value="1"/> |
| | Non-Teaching Staff <input type="text" value="1"/> Students <input type="text" value="1"/> Alumni <input type="text" value="2"/> Others (PTA) <input type="text" value="1"/> |
| 2.12 Has IQAC received any funding from UGC during the year? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| If yes, mention the amount | <input type="text" value="Rs. 3,00,000/- for 5 Years period"/> |
| 2.13 Seminars and Conferences (only quality related) | |
| (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC | |
| Total Nos. | <input type="text" value="-"/> International <input type="text" value="-"/> National <input type="text" value="-"/> State <input type="text" value="-"/> Institution Level <input type="text" value="-"/> |
| (ii) Themes | <input type="text" value="-"/> |

2.14 Significant Activities and contributions made by IQAC

The IQAC plays a vital role, through its activities; it helps the institution ensuring efficient performance of academic and administrative tasks.

The major contributions made by IQAC are given below:

- Preparation and submission of AQAR 2016-2017.
- Assisting the RUSA members in the preparation of the annual plan of the College.
- Collection of feedback forms from all students of our college – analysis and improvements required were discussed.
- All staff members were asked to conduct seminars/workshops/conferences periodically. Staff members were asked to apply for funds from the funding agencies like UGC/DAE/NBHM/etc./
- Students are advised about various scholarship schemes are available to apply.
- All first year students are advised to join computer literacy programme (CLP) a one year certificate course.
- Feedback analysis based on academic and administrative activities of the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|--|---|
| Orientation programme for first year students. | An orientation is given to the students on academics, extra curricular activities and details about various available scholarship schemes. |
| Assisting the RUSA | Submitted annual plan of the college. |
| Conduct of workshop for teaching, non-teaching staff and students. | Participants have benefited on the following aspects: i) Free medical check-up ii) Awareness about world tourism day and its celebrations. iii) Job opportunities |
| Enhancing the quality. | Moral values, health problems session were conducted to the students. Student interaction on topics such as quality sustenance, enhancing the activities of IQAC have been conducted. |

* *Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body
College Council

Provide the details of the action taken

- ❖ Awareness programs such as Yoga, Meditation were conducted.
- ❖ Blood Donation Camps, Health Checkups were conducted.
- ❖ Feed backs forms from the students were collected, analysed and corrective measures were taken.

Part – B

Criterion – I

1. Curriculum Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| Ph.D | 9 | --- | --- | --- |
| M.Phil. | 10 | --- | --- | --- |
| PG | 10 | --- | --- | --- |
| UG | 12 | --- | --- | --- |
| PG Diploma | --- | --- | --- | --- |
| Advanced Diploma | --- | --- | --- | --- |
| Diploma | --- | --- | --- | --- |
| Certificate | 2 | --- | --- | --- |
| Others | --- | --- | --- | --- |
| Total | 43 | --- | --- | --- |

| | | | | |
|-------------------|-----|-----|-----|-----|
| Interdisciplinary | --- | --- | --- | --- |
| Innovative | --- | --- | --- | --- |

1.2 (i) Flexibility of the Curriculum: CBCS (✓)/Core(✓)/Elective option(✓) / Open options(✓)

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 32 |
| Trimester | -- |
| Annual | 11 |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

* *Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Our college was affiliated to Thiruvalluvar University. The curriculum was restructured in Board of study meetings were convened by the university and suggestions were given for the improvement of current syllabus. A new revision of syllabi was proposed to the next academic year by the university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 96 | 84 | 12 | Nil | |

2.2 No. Of permanent faculty with Ph.D.

51

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|----|----------------------|---|------------|---|--------|---|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| - | 26 | - | - | - | - | - | - | - | 26 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

109 - -

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------------------|---------------------|----------------|-------------|
| Attended Seminars/ Workshops | 0 | 02 | 0 |
| Presented papers | 17 | 41 | 7 |
| Resource Persons | -- | 3 | 8 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ❖ Awareness is given to the students about various online courses offered by different universities
- ❖ Audio visual class rooms, OHP, LCD and Power Point Presentation were provided to the students whenever necessary.
- ❖ Weaker students in language classes were identified and separate coaching classes have been conducted.
- ❖ Special classes were conducted at the English Language Lab to improve the skills of the English Pronunciation and communication skills of the students.
- ❖ Dengue eradication awareness program was conducted.
- ❖ Each department has its own club and it conducts special meetings in their subjects periodically.
- ❖ Visits of industries, ecological and historical places.

2.7 Total No. of actual teaching days

during this academic year

| |
|-----|
| 180 |
|-----|

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

| |
|-------------------------|
| Bar Coding & Photo copy |
|-------------------------|

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| |
|----|
| 12 |
|----|

| |
|----|
| 12 |
|----|

| |
|----|
| 12 |
|----|

2.10 Average percentage of attendance of students

| |
|------|
| 83.2 |
|------|

2.11 Course/Programme wise distribution of pass percentage :

| Subject | Title of the Programme | Total no. of students appeared | Division | | | | Pass % |
|------------------|------------------------|--------------------------------|-------------------------------|---------------------------|----------------------------|-----------------------------|--------|
| | | | Distinction (No. of students) | I class (No. of students) | II class (No. of students) | III class (No. of Students) | |
| Tamil | UG | 74 | 1 | 44 | 8 | - | 71.62 |
| | PG | 40 | - | 36 | 1 | - | 90 |
| English | UG | 79 | - | 04 | 50 | 03 | 72.15 |
| | PG | 38 | - | 32 | 02 | - | 89.47 |
| | M.Phil. | 7 | - | 7 | - | - | 100 |
| History | UG | 130 | - | 13 | 40 | 12 | 50 |
| | PG | 24 | 4 | 17 | 03 | - | 100 |
| | M.Phil | 05 | 01 | 04 | - | - | 100 |
| Economics | UG | 117 | - | 23 | 15 | 10 | 41.03 |
| | PG | 20 | - | 16 | - | - | 80 |
| | M.Phil | 5 | - | 5 | - | - | 100 |
| Commerce | UG | 105 | - | 84 | 16 | 5 | 80 |
| | PG | 25 | - | 25 | - | - | 100 |
| | M.Phil | 03 | - | 03 | - | - | 100 |
| BBA | UG | 77 | - | 22 | 18 | - | 52 |
| Maths | UG | 157 | 05 | 54 | 25 | 12 | 61.14 |
| | PG | 36 | 10 | 19 | - | - | 80.56 |
| | M.Phil | 8 | 2 | 6 | - | - | 100 |
| Physics | UG | 86 | 03 | 58 | - | - | 71 |
| | PG | 13 | 01 | 10 | - | - | 84 |
| | M.Phil | 19 | - | 19 | - | - | 100 |
| Chemistry | UG | 86 | 7 | 53 | - | - | 70 |
| | PG | 24 | 4 | 14 | - | - | 75 |
| | M.Phil | 11 | 3 | 8 | - | - | 100 |
| Computer Science | UG | 78 | 6 | 32 | 13 | 05 | 72 |
| | PG | 24 | 12 | 7 | 2 | - | 87 |
| | M.Phil | 3 | 1 | 1 | - | - | 66 |
| Botany | UG | 305 | 43 | 201 | 36 | - | 91 |
| | PG | 40 | 1 | 28 | 3 | - | 77 |
| | M.Phil | 3 | - | 3 | - | - | 100 |
| Zoology | UG | 51 | 1 | 40 | 04 | - | 86 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC serves as a nodal unit of the institution, augmenting the quality in academic and administrative activities.

- An orientation programme was conducted for first year students.
- Weaker students in the subjects are identified and the remedial classes were conducted.
- Feedback forms were collected from the students of all departments, after analyzing the feedback forms, staff members who required better performance were asked to improve their performances by the advisory committee of our college.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 17 |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | 0 |
| Orientation programmes | 04 |
| Faculty exchange programme | - |
| Staff training conducted by the University | - |
| Staff training conducted by other institutions | - |
| Summer / Winter schools, Workshops, etc. | 2 |
| Others | 2 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 17 | 3 | -- | 3 |
| Technical Staff | 4 | 4 | -- | 4 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Formation of a Research Committee:

A research committee is constituted in our college and the IQAC has played a vital role in this aspect. All head of the departments and the staff members who are research guides are members of this committee, and this committee is headed by the Principal. This committee has been monitoring and strengthening the research activities of our college.

The IQAC is instrumental to motivate the staff members and research scholars to apply for various funded projects. Our college encourages the researchers to participate and present the papers in international/national/regional conferences, seminars and workshop.

Students are motivated to apply for the funded mini and major projects.

The research students are motivated to attend seminars, workshops and conferences in their field of interest throughout the nation.

Faculty members are encouraged to extend their research work by making tie up with other research institutions like IGCAR, CLRI, Anna University, Chennai, University of Madras, Chennai, etc.,

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 0 | 0 | 1 | 0 |
| Outlay in Rs. Lakhs | 0 | 0 | 0 | 0 |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 3 | 1 | 0 | 2 |
| Outlay in Rs. Lakhs | 5.4 | 0 | 0 | 1.5 |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 24 | 9 | 2 |
| Non-Peer Review Journals | 0 | 5 | 3 |
| e-Journals | 10 | 2 | 2 |
| Conference proceedings | 5 | 3 | 1 |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | - | - | - | - |
| Minor Projects (3 No.) | 2015-17 | UGC | 6.2 lac | 4.3 lac |
| Interdisciplinary Projects | - | - | - | - |
| Industry sponsored | | | | - |
| Projects sponsored by the University/ College | - | - | - | - |
| Students research projects (other than compulsory by the University) (1 No.) | - | - | - | - |
| Any other(Specify) | - | - | - | - |
| Total | - | - | - | - |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For Colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Nil

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | - | - | - | - | - |
| Sponsoring agencies | - | - | - | - | - |

3.11 No. of conferences organized by the Institution

3

3.12 No. of faculty served as experts, chairpersons or resource persons

11

3.13 No. of collaborations

International

3

National

0

Any other

0

3.14 No. of linkages created during this year

0

3.15 Total budget for research for current year in lakhs:

From funding agency

Rs.30 Lakhs

From Management of University/College

-

Total

30Lakhs

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | - |
| | Granted | - |
| International | Applied | - |
| | Granted | - |
| Commercialised | Applied | - |
| | Granted | - |

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| - | - | - | - | - | - | - |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

29

62

3.19 No. of Ph.D. awarded by faculty from the Institution

4

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

4

SRF

0

Project Fellows

0

Any other

0

3.21 No. of students Participated in NSS events:

| | | | |
|------------------|----|---------------------|---|
| University level | 20 | State level | 5 |
| National level | - | International level | - |

3.22 No. of students participated in NCC events:

| | | | |
|------------------|----|---------------------|---|
| University level | 15 | State level | 4 |
| National level | 0 | International level | 0 |

3.23 No. of Awards won in NSS:

| | | | |
|------------------|---|---------------------|---|
| University level | - | State level | - |
| National level | - | International level | - |

3.24 No. of Awards won in NCC:

| | | | |
|------------------|---|---------------------|----|
| University level | 8 | State level | 01 |
| National level | 0 | International level | 0 |

3.25 No. of Extension activities organized

| | | | |
|------------------|---|---------------|----|
| University forum | - | College forum | - |
| NCC | - | NSS | 10 |
| | | Any other | 3 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Nutritional Week Festival was celebrated in our college for a week from 08.09.2016. Nutritional foods are given to the students with the support of Rotary and Lion Clubs. Dr.Ezhilmaran and his team gave advice to the students about nutritional foods and good habits.
2. An Elocution Competition was conducted for college students with the support of Rural child Development scheme on 09.09.2016.
3. Blood Donation Programme was conducted on 19.10.2016. 150 units of blood donated to Government District Medical College.
4. Vector Borne disease control Programme was conducted by our college NSS units with Rotary club. Nilavembu Kashayam (to combat dengue) was distributed to the students and staff members on 20.10.2016.

5. A three days workshop was conducted on “Theatre for Transformation” by our college NSS unit officers on collaboration with of Rajivgandhi National Institute of Youth Development, Ministry of Youth affairs and sports from 14.12.2016 to 16.12.2016. Fifty NSS students were participated in this workshop.
6. NSS Programme officers Prof. K. R. Arivuselvi and Dr. N. Kuppusami were participated in the Training Course for National Social Service Programme officers conducted by Rajivgandhi National Institute of Youth Development at Sriperumpudur during 04.01.2017 to 10.01.2017.
7. Pongal Day (Mahara Sankaranthi) was celebrated in our college on collaboration with Braid Rotary club and NSS on 11.01.2017.
8. On request of Govt. Medical college, Tiruvannamalai due to the shortage of blood, an immediate blood donation camp was conducted by NSS in our college on 03.02.2017 and 100 units of blood donated by our students.
9. Prohibition of Female infanticide programme was conducted by our college on 24.02.2017.
10. Uprooting Seemai Karuvelam trees (Prosopis Juliflora) in our college campus was conducted in our college on 28.02.2017.
11. Women’s Day celebrated on 07.03.2017 at our college, Mrs. Vanaroja, M.P, Tirupattur constituency, participated in this programme.
12. A special camp for NSS students were conducted for seven days from 21.03.2017 to 27.03.2017 at the village Kaveriyampoondi. NSS students were participated cleaning activities, awareness programmes, sapling the plants, social and extra curricular activities were conducted in that village.
13. Convocation day conducted by our college from 30.03.2017 to 01.04.2017 for three successive years separately.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|--------------|---------------|----------------|--------------|
| Campus area | 40 Acres | - | - | 40 Acres |
| Class rooms | 82 | - | - | 82 |
| Laboratories | 14 | - | - | 14 |
| Seminar Halls | 2 | - | - | 2 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | - | - | - | - |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 125.68 Lakhs | 49021 | State fund | 126.17 Lakhs |
| Others | --- | - | - | - |

4.2 Computerization of administration and library

- UG/PG/MPHIL first year admission processes were computerised and first year students of each course were admitted through counselling under single window system.
- Preparation of Salary Bills, Salary account details, Provident fund and other allowances details were fully computerised in our college office.
- University Examinations applications were completely computerised and the details are sent to the University through Online. Each semester internal marks were submitted to the University through Online.
- The titles of the Books available in the college Main Library are computerised.
- The LCD projector is used by the faculty as and when it is required for class room teaching/seminars/conferences.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|---------|-------------|--------|-------|---------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 49122 | 7889429 | 841 | 200000 | 49963 | 8089429 |
| Reference Books | 700 | 340681 | - | - | 700 | 340681 |
| e-Books | - | - | - | - | - | - |
| Journals | 22 | 35547 | - | - | 22 | 35547 |
| e-Journals | - | - | - | - | - | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video | 6 | - | - | - | 6 | - |
| Others (specify) | - | - | - | - | - | - |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centers | Computer Centers | Office | Departments | Others (Lcd) |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------------|
| Existing | 158 | 2 | 8 | - | - | 1 | 12 | 3 |
| Added | | 0 | | - | - | - | 0 | |
| Total | 158 | 2 | 8 | - | - | - | 12 | 3 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- An uninterrupted internet facility has been provided to all departments in our college and office.
- An introductory class about Applications of Microsoft Office has been conducted to the Staff and Students of our college through CLP Staff Members.
- A demonstration of Power Point Presentation was given for interested Students.

4.6 Amount spent on maintenance in lakhs :

| | |
|--|---------------------|
| i) ICT | Rs.2,75,000 |
| ii) Campus Infrastructure and facilities | - |
| iii) Equipments | Rs. 1,20,000 |
| iv) Others | - |
| Total : | Rs. 3,95,000 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Various Scholarship schemes available to the students which are provided by State/National government are informed to the students. Many of our students receiving state govt scholarship, farmer scholarship, construction workers scholarship etc.
- Alumni association of our college has installed a Xerox machine and its service has been provided to the students at the lowest cost, for the benefit of student community.
- Students are motivated to participate at least one of the activities such as NSS, NCC, consumer club, YRC etc.,
- Every year Job Awareness Exhibition is conducted in our college with the co-ordination of the District Employment Office, Tiruvannamalai.
- Students are motivated to keep the college campus green and clean. In extension activity, our students actively participated in mass cleaning program and clean the college campus.

5.2 Efforts made by the institution for tracking the progression

A class teacher and class representatives are appointed for each class. Effective interaction between students and the class teachers are taking place. Periodical tests were conducted, attendance of each student is carefully watched and the slow learners are asked to improve their performance. Students who have not turn the classes often are identified and they are informed to the HOD/Principal as well as their parents. Special remedial classes are arranged for slow learning students. Group discussions among the students are also encouraged to share the ideas of learning among themselves.

Meetings with the class representatives are conducted by the Heads of the Departments and the Principal so as to track the progression of the teaching and learning process.

Feedbacks obtained from the students and from parents in Parent Teacher Association meetings are major tools to track the progression.

5.3 (a) Total Number of students

| UG | PG | M.Phil. | Ph. D. | Others |
|------|-----|---------|--------|--------|
| 3734 | 541 | 75 | 130 | - |

(b) No. of students outside the state

| |
|-----|
| Nil |
|-----|

(c) No. of international students

| |
|-----|
| Nil |
|-----|

| | | | | | |
|-----|------|----|-------|------|----|
| Men | No | % | Women | No | % |
| | 1931 | 43 | | 2549 | 57 |

| Last Year | | | | | | This Year | | | | | |
|-----------|-----|----|------|-----------------------|-------|-----------|-----|----|------|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 1334 | 767 | 39 | 2258 | 65 | 4463 | 1344 | 617 | 66 | 2435 | 18 | 4480 |

Demand ratio: 1 : 25 Dropout : 5.2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching classes are conducted for PG students for NET/SLET examinations.
- UGC funded remedial courses are conducted for the slow learners.
- An extensive training of computers using Ms office, internet etc..., hands on experience is given to all first year UG Students under Computer Literacy Programme.
- Communication skills, English pronunciation classes are conducted by the English department in their Language Lab.
- Special classes and awareness programs are conducted in collaboration with District Employment Office for preparation of competitive exams.

- Computer Literacy Programs are conducted for all the UG students to get enough knowledge in Computer software.
- A National Conference on “Preparation and Characterization of Crystalline materials”, conducted by Physics Department in association with Indian Spectro Physics Association and Tamilnadu state counselling for Higher Education on 04,05 August 2016.
- An INSPIRE (INTERNSHIP PROGRAMME – 2016) was conducted for the Tiruvannamalai District Students who scored more than 470 marks in 10th standard. This programme was conducted by Dr. R. Ravishankar, Coordinator, Assistant Professor, Department of Physics, in our college during 01.11.2016 to 05.11.2016 under the sponsorship of Department of Science and Technology(DST).
- Science Academics Lecture workshop on “Emerging Trends in Material Science”, conducted by Physics department of our college on 25,26 February 2017. This Programme was sponsored by Indian Academy of Sciences, Indian National science academy and the National academy of sciences.
- A Seminar on “First Aid, Hygienic and Psychological aspects” conducted by Youth Red Cross, convened by Dr. K. Shanthi, YRC Co-ordinator, on 06.03.2017.
- A Seminar on Ramanujan’s Day was conducted by Department of Mathematics, Dr. D. Ezhilmaran, Assistant Professor, VIT participated as chief guest on 22.12.2017.
- Annual association of special meetings on all departments of our college conducted from 28.03.2017 to 10.04.2017.
- A special programme on career guidance conducted by employment and career guidance cell, convened by Prof. K. Jayashankar on 28.02.2017 at our college hostel.

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|--------------------------------|-----------|---------------------------------|------|----------------------|--------|--------------------------------|
| NET | <input type="text" value="7"/> | SET/SLET | <input type="text" value="12"/> | GATE | <input type="text"/> | CAT | <input type="text"/> |
| IAS/IPS etc | <input type="text"/> | State PSC | <input type="text" value="4"/> | UPSC | <input type="text"/> | Others | <input type="text" value="2"/> |

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 4 | 150 | 23 | 110 |

5.8 Details of gender sensitization programmes

- Child Marriage awareness program was conducted by Rotary Club to avoid early marriage of women students.
- Periodical awareness meeting and seminars for students are conducted on gender issues.
- To save the girl child, awareness program was conducted with district health department.
- Prohibition of Female infanticide programme was conducted by our college on 24.02.2017. An Elocution competition was conducted in this theme to the students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|----------|
| Financial support from institution | | |
| Financial support from government | 3812 | 11299261 |
| Financial support from other sources | | |
| Number of students who received International/ National recognitions | | |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5 (NSS, NCC, YRC, & CCC)

5.13 Major grievances of students (if any) redressed:

| Department | Major Grievances | Redressed Grievances |
|------------|--|--|
| Tamil | Class Rooms required. | Requested to the Government. For additional classrooms applied to the RUSA scheme also. |
| Chemistry | Inadequate Lab Apparatus and Chemicals | Requested to the Government |
| History | Smart class room, e-book journals, research hall for M.Phil. and Ph.D scholars, Historical Museum and Digital library. | Requested to the Government. For additional classrooms applied to the RUSA scheme also. |
| Economics | Lack of awareness on competitive exams. | Counselling was provided to the students to appear for competitive examinations. |
| Maths | A separate computer Lab is required. An additional class room is required for M. Phil/Ph. D scholars in Mathematics. | Currently CLP computer Lab is used by Mathematics students. For additional classrooms applied to the RUSA scheme also. |
| Zoology | Class Rooms required. | Requested to the Government. For additional classrooms applied to the RUSA scheme also. |
| English | A Class Room is required for M. Phil English | Requested to the Government. For additional classrooms applied to the RUSA scheme also. |

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Government Arts College of Tiruvannamalai will be a valued and vital Community partner in our region (Tiruvannamalai district) by striving to enrich our expanding community and preparing our students to learn, work and live in a diverse, dynamic environment.

Key success variables

- Research and innovation
- Learning, teaching, and the wider student experience

- Dynamic Institute-Industry interaction
- Development of employability and entrepreneurial skills

Objectives:

- Sustained quality program and program mix comprising IT education and entrepreneurial skills that continues to support economic development, address the skills shortage in Tiruvannamalai district and provide the required skilled labour and leadership for the region.
- Continuous improvement in teaching methodology with a focus on student success.
- Advance innovation and effectiveness in teaching and student services through collaboration, professional development, training and technology.

Values

- Student Success and Academic Excellence
- Continuous Improvement to suit the changing environment
- Mutual Respect and Integrity among all communities and class
- Inclusive education and equal opportunity
- Inculcating creativity and Innovation
- Responding to regional and Social challenges

Mission

The Government Arts College of Tiruvannamalai is situated in a backward area but it is a learning-centered, comprehensive college dedicated to student service to promote the intellectual and economic prosperity of the diverse communities in and around rural area of Tiruvannamalai through education and research.

6.2 Does the Institution has a management Information System?

Yes, the College has an effective Information Management system.

UG/PG/M. Phil admission procedure is completely computerized. Internal assessment marks are sent to the University through on line mode.

College records including service registers of the employee are computerized.

All the information is communicated to the students, through circulars to the class rooms, and through notice boards. Important information is displayed on the College website too.

Communication regarding various extension activities is intimated to the students through the respective staff-in-charge and the notice boards.

Communication to the staff members is sent to all the departments through circulars. Urgent information is intimated through mobile phones.

Request and applications from the students are routed through the heads of the departments to the Principal for necessary action; and the action taken on the applications are intimated to the respective students

Scholarship, student records, bus/train passes and curricular aspects are managed by separate sections in the office in coordination with the staff members and Heads of the departments.

Examination related matters are communicated by the Principal and Chief Examiner incharge of the Examinations.

- Service records, salary and other benefits of all teaching and non-teaching staff members are under the purview of College office.
- The Principal is the head of the institution, all different units of administration must report and function as per the orders and instruction given by the Principal.
- The Principal holds periodic meetings with the staff-in-charge of different units of administration and academic bodies and Heads of the departments, for effective administration and delivery of services to students and staff in time.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum of our college is developed by Thiruvalluvar University. Senior Staff members in each department of the affiliating Colleges constitute the board of studies of the University. The board of study meeting will be held every year to review the existing syllabus and the syllabus is updated if necessary. The board of study members of the College will discuss with the staff members about the required modifications in the syllabus. Later the syllabus is framed/modified by the board of studies and it is approved by the academic council of the University. The approved new syllabus is followed for at least three consecutive years. Any addition or omission is effected only after the approval of the board of studies and the academic council of the University. UGC norms are followed in deciding core courses, allied and elective subjects.

6.3.2 Teaching and Learning

Teaching and Learning processes is the heart and brain of the College. There shall not be less than 90 working days for each semester.

Examination shall be conducted at the end of every semester for the respective subjects. Each semester has 90 working days consisting of 5 teaching hours per working day. Thus, each semester has 450 teaching hours and the whole programme has 2700 teaching hours.

Apart from conventional lecture methods, faculty members are using Interaction methods, Problem solving sessions, Mind Mapping techniques, Group discussion, Chart making, Quiz, Micro-seminar, Power Point Presentation, Videos, Virtual Laboratory and Lectures from International Universities available in you tube to make the teaching and learning process effective and successful.

The faculty members regularly attend orientation, refresher, national/international conferences and other in-service training programs to keep themselves updated of the latest development in the field of core subjects and education technology.

Field Visits, Industrial Visits and Educational Trips are arranged to supplement the learning experience of the students on the College campus.

Feedback from the students are analysed and the staff members are motivated to go in tune with the frequency of the students so as to enhance the teaching learning process.

The examination results are analysed and remedial classes are conducted in difficult subjects especially to slow learners.

6.3.3 Examination and Evaluation

Three periodical tests followed by a model examination will be conducted for each semester. Assignment works have been given to the students periodically. Based on the above tests and assignment marks, Cumulative Internal Assessment Marks (CIA) have been awarded to each student in all subjects.

The evaluation process includes Continuous Internal Assessment for 25% of marks and Semester examination for 75% of marks. The current system of Central Valuation is in practice for the past 25 years. In all UG, PG and M.Phil., theory papers are valued by external examiners under a Single valuation system. For UG Practical evaluation, one internal examiner and one external examiner are appointed by the University. For PG Practical evaluation two external examiners are appointed by the University.

Choice based Credit System (CBCS) is followed for both UG and PG courses. The Continuous Assessment has been done by tests and assignments so that the students are motivated to search reference books and internet to improve their performance and update their knowledge effectively.

Candidates are permitted to apply for revaluation after obtaining a **photocopy of Answer Paper** within 21 days from the date of publication of results. A person failed in only one paper in final Semester of the course (UG and PG) is allowed to write the Supplementary Examination conducted by the affiliating Thiruvalluvar University within a month of the publication of results, and the results of Supplementary Examination will be declared within ten days, so that the students can pursue his higher studies without wasting a year.

The **coding and decoding system of Answer Scripts** are implemented from the Semester Examinations of April 2014 to hide the identity of the examinees to the evaluators.

The examination system is completely computerized in the College. Data entry of Examination Applications, Students data, Examination schedule, seating arrangement, Attendance Register, and uploading the Semester Examination results published by the Tiruvalluvar Univeristy in the College website are computerized.

6.3.4 Research and Development

The College has a Research Committee to encourage and support the teaching staff to take research projects. The major functions of the research committee are as follows:

1. Providing information and research guidance to teaching staff about the various funding agencies
2. Encouraging interdisciplinary research
3. Motivating the language departments to do collaborative work in the field of translation.
4. Motivating the faculty of each department to publish research articles in the Scopus Indexed journals.
5. Ensuring timely release of funds from the funding agencies to promote research activities.

The Committee has recommended upgrading the P.G Departments to Research Departments. Based on this recommendation, nine departments (Tamil, English, Mathematics, Physics, Chemistry, Botany, History, Economics and Business Administration) became research department since 2012. It emphasizes to conduct workshop / seminars /conferences often.

As per the policy of the College, the staff and students are allowed to use the following facilities for their research.

1. Well maintained department libraries .
2. Well equipped research laboratories provided by Science Departments
3. Computerised General Library
4. Research Journals
5. Internet connectivity through BSNL broadband
6. Computers
7. English Language Lab
8. Fully equipped and modernized Computer Literacy Programme Laboratory

In this College, 10 out of 12 departments offer M.Phil. programmes and 9 departments offer Ph.D. programme. Every year 180 candidates secure M.Phil. Degree from Thiruvalluvar University through the College.

6.3.5 Library, ICT and physical infrastructure / instrumentation

In this academic year, 362 new books and 49 Reference Books worth Rs. 1lakh are added to the Library. The IQAC encourages the departments to purchase more journals, download more e-books and e- journals from INFLIBNET. The IQAC directs the students in free hours if any, compulsorily to go to the library.

6.3.6 Human Resource Management

- The teaching and the nonteaching staff of the college work in tandem under the guidance of the principal for the betterment of the students.
- A student representative is appointed for each class to act as a bridge between the faculty and the students in the execution of regular academic activities.
- The faculty and the office staff work together to process the applications of student scholarships for early disposal of scholarships.

6.3.7 Faculty and Staff recruitment

- As per the norms of the UGC, the Teachers Recruitment Board(TRB), Chennai recruits eligible candidates and the Director of Collegiate Education appoints them in the cadre of Assistant Professors.
- Tamil Nadu Public Service Commission recruits and the Director of Collegiate Education appoints the eligible persons for various non teaching positions.

6.3.8 Industry Interaction / Collaboration

In the Governing Council of the college, a member has been nominated from the industry to ensure the participation of the industry in the curriculum development. Students from Computer Science, Zoology, Botany, Business Administration and Commerce periodically visit the industries and institutes to develop their knowledge in practical aspects.

6.3.9 Admission of Students

- Admissions to UG/PG courses are done through single window system, based on the merit list prepared by the admission committee. The merit list is displayed in the notice board. The entire process of admission is done as per the norms and regulations of Director of Collegiate Education, Tamil Nadu.
- Admission to M. Phil. course is done as per the guidelines of Thiruvalluvar University, Vellore. The merit list is prepared based on the marks obtained in the entrance test exam, interview and the marks in the qualifying examinations (PG).
- For Ph.D. course, the performance in the entrance test and *viva-voce* conducted by the Departmental Research Committee forms the basis for admission.

6.4 Welfare schemes for

| | |
|--------------------|--|
| Teaching | A Medical insurance scheme is being implemented by the government for the welfare of the staff Festival advance is given once in a year for those who apply for it Government loan schemes to purchase house and vehicles are available for all the staff members. The staff are eligible to get accommodation in Tamil Nadu Housing Board at subsidised rent. The college arranged for medical health check up for all the staff. |
| Non teaching Staff | All the welfare schemes mentioned above are available for non-teaching staff too. |
| Students | Government scholarships are available for all SC and ST students. In case of BC and MBC students scholarships are available for those who belong to low income group. Free bus passes up to 30 km are issued by the state government to all the students. Four free hostels run by government welfare boards offer accommodation to SC/ST, BC/MBC male students who hail from far off places. For female students a separate hostel is run by the government. A Group Insurance scheme is available for all the students. A free health check up and blood grouping is done every year. A student cooperative store is functioning in our college for the benefit of students. |

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|-----------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | - | Yes | Committee |
| Administrative | Yes | AG Office | Yes | Principal |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Bar Coding of the answer scripts is introduced.
- The students pay the examination fee directly in to college account through the special counters arranged by the bank at the college for a specific period.
- An improved answer booklet is supplied to the candidates for better presentation of answers.
- Instant exams are conducted in which the final year candidates with only one paper arrear are permitted to appear.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent Colleges?

Not applicable.

6.11 Activities and support from the Alumni Association

Alumni association shoulders the responsibility of conducting the convocation ceremony with the college management every year. Alumni of our college are working as Teachers, Bank employees, Officers and scientists in the country.

6.12 Activities and support from the Parent – Teacher Association

- PTA helps the college management in matters of students discipline and welfare.
- Temporary appointments of guest faculty and office staff in the vacant positions are made with the help of contributions from PTA.

6.13 Development programmes for support staff

- Support staff are encouraged to pursue higher studies with proper permission from the Director of Collegiate Education, through correspondence mode to equip themselves and to enhance their promotional opportunities.
- They are sent to attend periodic in-service programs to hone their skills.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Saplings were planted in the campus to make the campus green.
- As per the guidelines of UGC, animal use in Zoology practical curricula is minimized. Digital alternatives are used.
- Proposal to establish solar lamps to minimize the use of electricity, have been finalized by the college council.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Orientation programs were conducted for the students on environmental awareness, availing scholarships from government and other agencies, personality development and social responsibility.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

| Plan of Action | Achievements |
|--|---|
| Various Scholarship schemes available must be known to each student. | Circulars are placed on each department notice board stating that various scholarship schemes available to the students, last date of submission , etc. |
| To start M. Phil in Tamil and Computer Science departments | In this academic year M. Phil in Tamil and Computer Science departments were started with the approval of Thiruvalluvar University. |
| Faculty members are motivated to apply for major and minor projects of UGC, DST etc. | Three UGC minor Projects worth Rs. 6.4 lakhs were sanctioned. |
| For building and equipments applied for RUSA Fund. | Two crores have been sanctioned to our college. |
| Students are motivated to apply for student project funds provided by TNSCST. | Students are advised to apply for student research projects. |

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

BEST PRACTICES – 1

1. Title of the practice: Periodical Assembly

2. Objective of the practice

The Principal meets the class representatives of all the departments at Pavendar Arangam and to disseminate the information and activities of the college to all staff and students. It makes all the students disciplined to report to college in time. The assembly serves many other purposes. It creates a bond among the students who unite in a single platform and inculcates a feeling of loyalty to their institution.

3. The Context

The assembly is quite relevant as information is passed to all members of staff and students through a single announcement to avoid complaint against lack of awareness about any event or happenings of the college. This get-together avoids discrimination and student unrest as there is familiarity with one another.

4. The Practice

This is a harmonious and healthy practice followed since the inception of the institution in 1966. The college conducts assembly at every Independence Day, Republic day and the important department meetings.

The agenda of the assembly is

- ❖ Song in Praise of Tamil Nadu
- ❖ Special song- all community prayer
- ❖ Silent prayer
- ❖ Oath against untouchability

- ❖ All announcements like inter and intra college events, scholarships, fees, exam dates, bus train passes, training, placement, academic and professional meets, discipline and all other information are disseminated to the students.
- ❖ Honoring of achievers (both faculty & students)
- ❖ Innovative talk by an outsider which will be of interest to students is delivered during the assembly.
- ❖ Condolence is expressed on occasion of sudden demise of staff and student and the condolence resolution is also done.
- ❖ An announcement for students through representatives is also done.

5. Evidence of success

Compliance of dates and schedules by one and all in the institution itself is an evidence for success of this practice. All are abreast and updated with information.

6. Problems Encountered

To sum up, the Assembly creates a bonding among the 5000 strong student community, all united in a feeling of loyalty towards their institution. It comprises a prayer as well as moral teachings which help in the holistic development of the student, making him or her not just a good student but more importantly, a good human being.

7. Notes: (Optional)

8. Contact Details:

Principal : Dr. M.CHINNIAH

College: **Government Arts College**

Address: Chengam Road, Tiruvannamalai – 606 603.

City: Tiruvannamalai – 606 603.

State: Tamil Nadu

Website: <http://www.gactvm.in>

E-Mail: gactvmprin@gmail.com

Phone

Office No: 04175 – 236298

Mobile No: 9942121225

Fax No: 04175 – 236553

E-Mail: gactvmprin@gmail.com

BEST PRACTICES- 2

1. Title of the practice: Extension Activity for students

2. Objective of the practice:

Extension activities are made mandatory for the students to promote Community linkage, Social Responsibility, Interaction with the people and Problem Analyzing and Solving Skills

3. The Context

In Contemporary society, the students are highly ignorant about the problems of the society where they live. Therefore, it is realized that the students must be sensitized about the society and extension activities are made mandatory for them.

4. The Practice

NSS, NCC, Youth Red Cross Society, Red Ribbon Club and Consumer Citizen Club are functioning in the College and they involve the students in the activities like

- ✓ Field work of cleaning the campus, sowing saplings
- ✓ Celebrating the national days like Republic day, Independence day, Youth day, world population day, world tourism day, women day, voters day, world green day and NSS day.
- ✓ Organising camps like AIDS awareness, de addiction, Cancer awareness, polio awareness, eradication of plastic usages, etc.
- ✓ Celebration of Rajeev Gandhi marabou saara erisakthi day campaign and Inter college competitions as well as the State level skill developing competitions like speech, Essay writing and poetry are conducted for all the colleges of Tiruvannamalai District along with the Department of Tamil development.
- ✓ Promoting and enrolling members for Blood donation, Eye donation
- ✓ Participation in Marathon, and Rallies against Child Labour, Drug Addiction, Junk Food etc.
- ✓ Collecting sponsors and donations for relief and rehabilitation of people affected by natural calamities.
- ✓ Students' contribution to old age homes by frequent visits, physical and monetary help.
- ✓ Involvement in socio Economic survey through NSS Camp on members in rural and their living condition.
- ✓ NSS Units involved their volunteers to help the police and revenue departments for giving protection to the national level religious festivals like Kaarthigai Deepam festival and chitrapournami festival.
- ✓ Campus Cleaning and Beautification of Girivalam Road
- ✓ Drive against Domestic Violence.
- ✓ Village Level Consumer awareness Camps.

5. Evidence of success:

- ❖ Students realized the challenges faced by the school drop outs in the society. They have also realized the value and importance of education for their improvement in future. As a result, the dropouts from our college have declined drastically.
- ❖ Our institution has got the donor award for the highest units of blood organized by Lions Club of Tiruvannamalai along with NSS and Red Cross Society
- ❖ The students develop the quality of integrity through the extension activity.
- ❖ The students volunteer act as scribes for the visually challenged and physically challenged candidates in the college and in all competitive exams.
- ❖ Student participation in various socio-cultural activities has greatly increased.

6. Problems Encountered:

Fund mobilization to organize events of the clubs is the major problem for the college.

7. Notes: (Optional)

8. Contact Details:

Principal: Dr. M.CHINNIAH

College: **Government Arts College**

Address: Chengam Road, Tiruvannamalai – 606 603.

City: Tiruvannamalai – 606 603.

State: Tamil Nadu

Website: <http://www.gactvm.in>

E-Mail: gactvmprin@gmail.com

Phone Office No: 04175 – 236298

Mobile No: 9942121225

Fax No: 04175 – 236553

E-Mail: gactvmprin@gmail.com

7.4 Contribution to environmental awareness / protection

A. Monthly Campus cleaning by NSS

B. Planting trees in the campus have been conducted periodically.

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

1. STRENGTHS :

The admission process is conducted by single window system in a transparent manner.

- * More number of Students nearly 1630 Students are admitted in each year through two shifts.
- * Experienced and research oriented faculty.
- * Most of the Students are receiving scholarship from various Tamil Nadu Government welfare programmes.
- * Publication of research articles in peer reviewed journals have been increased year by year.
- * Faculties have received many State and UGC funded projects.

2. WEAKNESSES:

- * Lack of non – teaching and technical Staff.
- * Lack of surfing facility in the library.
- * Maintaining non – autonomous status.

3. OPPORTUNITIES:

- Industrial exposure and training programmes , Financial assistance from UGC, DAE, NBHM and other funding agencies.

4. CHALLENGES

- * Catering to the needs of diverse and heterogeneous student community.
- * Lack of class room facility compared to the number of courses were started.

8 Plans of Institution for Next Year:

1. To obtain Autonomy Status
2. To Build additional Class Rooms through State/UGC Funds
3. To achieve potential excellence in this area.
4. Make the Campus Green and Clean.

Name : Dr.A.Sugumaran

Name: Dr.M.Chinniah



Signature of the Co-ordinator IQAC



Signature of the Chairperson IQAC
Government Arts College
Tiruvannamalai

Annexure I

**Government Arts College, Tiruvannamalai
Academic Calendar
2016-17**

| Date | Particulars |
|-------------------------------|--|
| 16.06.2016 | Reopening of the College for Odd Semester |
| From 08.08.2016 | First Internal Test |
| From 07.09.2016 | Second Internal Test |
| From 17.10.2016 | Odd Semester Model Test |
| 05.11.2016 | Last working Day for Odd Semester |
| From 06.11.2016 to 30.11.2016 | Odd Semester Holidays |
| 01.12.2016 | Reopening of the College for Even Semester |
| From 18.01.2017 | First Internal Test |
| From 15.02.2017 | Second Internal Test |
| From 20.03.2017 | Even Semester Model Test |
| 13.04.2017 | Last working Day for Even Semester |
| From 14.04.2017 to 15.06.2017 | Summer Holidays |

Annexure II
FEED BACK ANALYSIS OF THE STAFF PERFORMANCE

Questionnaire:

GOVERNMENT ARTS COLLEGE, TIRUVANNAMALAI

Dept. _____ Semester./ year _____

Dear student, Please rate the parameters below based on your perception towards the faculty handling a particular subject

| S.N | Components to be assessed | S1 | S2 | S3 | S4 | S5 | S6 | S7 | S8 | S9 | S10 |
|-----|---|----|----|----|----|----|----|----|----|----|-----|
| 1 | Syllabus coverage (பாடத்திட்டத்தை குறித்த நேரத்தில் முடித்தல்) | | | | | | | | | | |
| 2 | Punctuality (regularity to class) (காலம் தவறாமல்) | | | | | | | | | | |
| 3 | Tests conducted by the faculty (அகமதிப்பீட்டுத் தேர்வு நடத்துதல்) | | | | | | | | | | |
| 4 | Test papers evaluated and consented by students (தேர்வுத் தாட்கள் மதிப்பீடு செய்து இசைவு பெறுதல்) | | | | | | | | | | |
| 5 | Student Interaction (Involving students) (மாணவர்களை வகுப்பில் பங்குகேற்பு செய்தல்) | | | | | | | | | | |
| 6 | Subject Application / practical implication/illustrations used (பாடத்தின் பயன்பாடுகள் மற்றும் எடுத்துக்காட்டுகளுடன் விளக்குதல்) | | | | | | | | | | |
| 7 | Creative teachings adopted: Chart works/ Assignmesnts (கற்பித்தலில் புதுமை) | | | | | | | | | | |
| 8 | Motivating the students to perform (மாணவர்களை ஊக்குவித்தல்) | | | | | | | | | | |
| 9 | Commitment to students query on subjects(மாணவர்களின் பாடசம்பந்தமான கேள்விகளுக்கு பதிலளிக்கும் தன்மை) | | | | | | | | | | |
| 10 | Remedial or special efforts to improve performance (மாணவர்களின் முன்னேற்றத்திற்கு சிறப்புப் பயிற்சி) | | | | | | | | | | |
| 11 | Degree of Understanding (புரிந்து கொள்ளும் தன்மை) | | | | | | | | | | |

Rating: 1-Very Good; 2-Good; 3-Average

S1- Faculty Name & subject

S2- Faculty Name & subject

S3- Faculty Name & subject

S4- Faculty Name & subject

S5- Faculty Name & subject

S6- Faculty Name & subject

S7- Faculty Name & subject

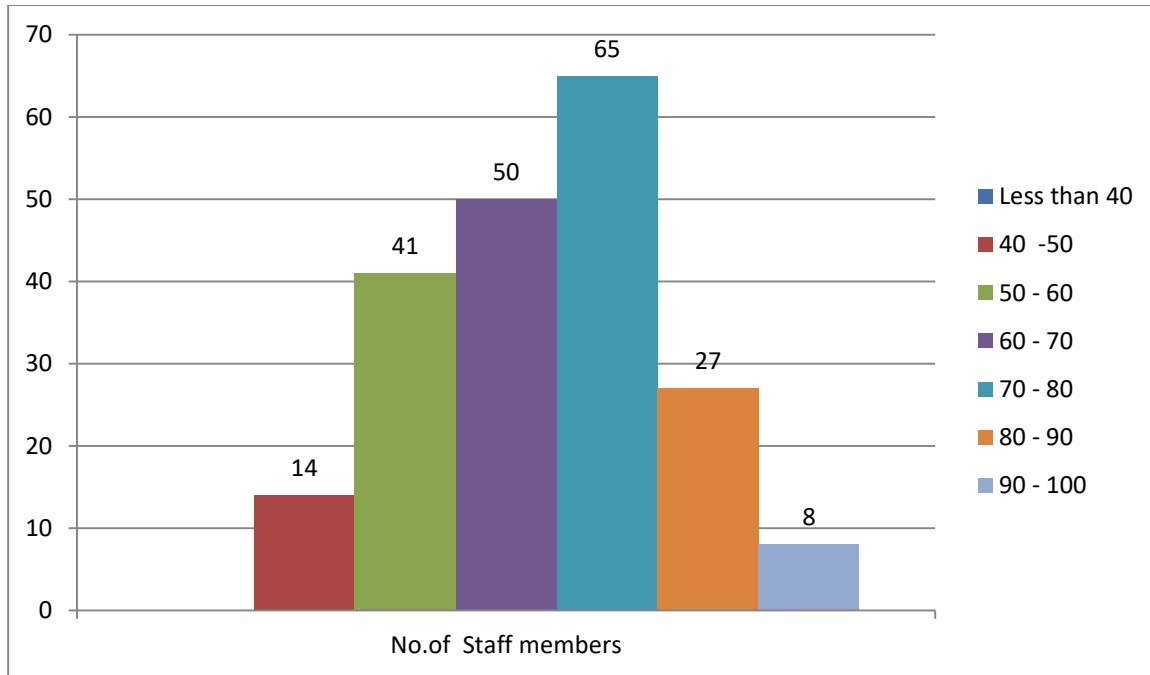
S8- Faculty Name & subject

S9- Faculty Name & subject

S10- Faculty Name & subject

The above Feedback form (as given in page no.35) was supplied to each and every student of all departments about the performance of the teaching faculty were received and analysed. The analysed results are displayed as bar chart, pie chart and frequency polygon are shown below:

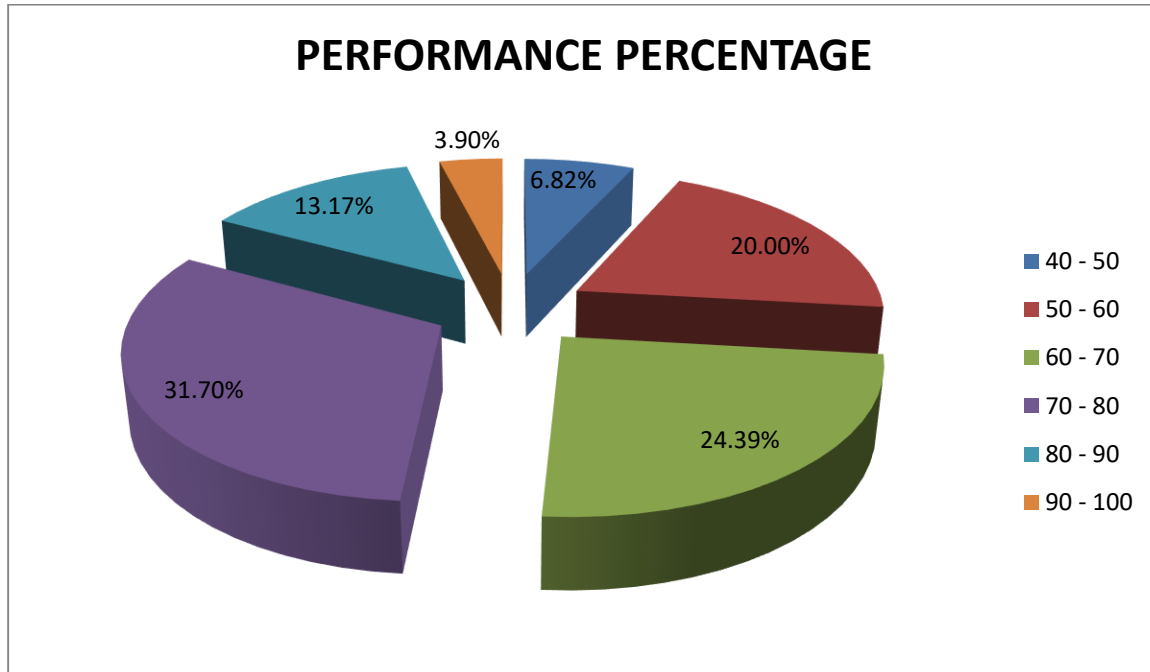
OVER ALL STAFF PERFORMANCE IN BAR CHART



Overall Score of the Staff

| Score | No. of Staff |
|--------------|--------------|
| Less than 40 | 0 |
| 40 – 50 | 14 |
| 50 – 60 | 41 |
| 60 – 70 | 50 |
| 70 – 80 | 65 |
| 80 – 90 | 27 |
| 90 – 100 | 8 |

OVER ALL STAFF PERFORMANCE IN PIE CHART



Interpretation

The performance of the staff members were collected from students of all departments through Feedback forms (The model of the feedback form is shown in page 35) and it is analysed. According to the collected data, 65 staff members have scored between 70 to 80%. Then 27 Staff scored 80 to 90%, 50 staff scored 60 to 70%. 8 staff scored 90 to 100%, 41 staff scored 50 to 60%. And 14 staff scored 40 to 50. None of the staff scored below 40%. Therefore, we conclude that overall performance of the teaching faculty in our college is good.

Calculation of Mean, Variance & Standard Deviation

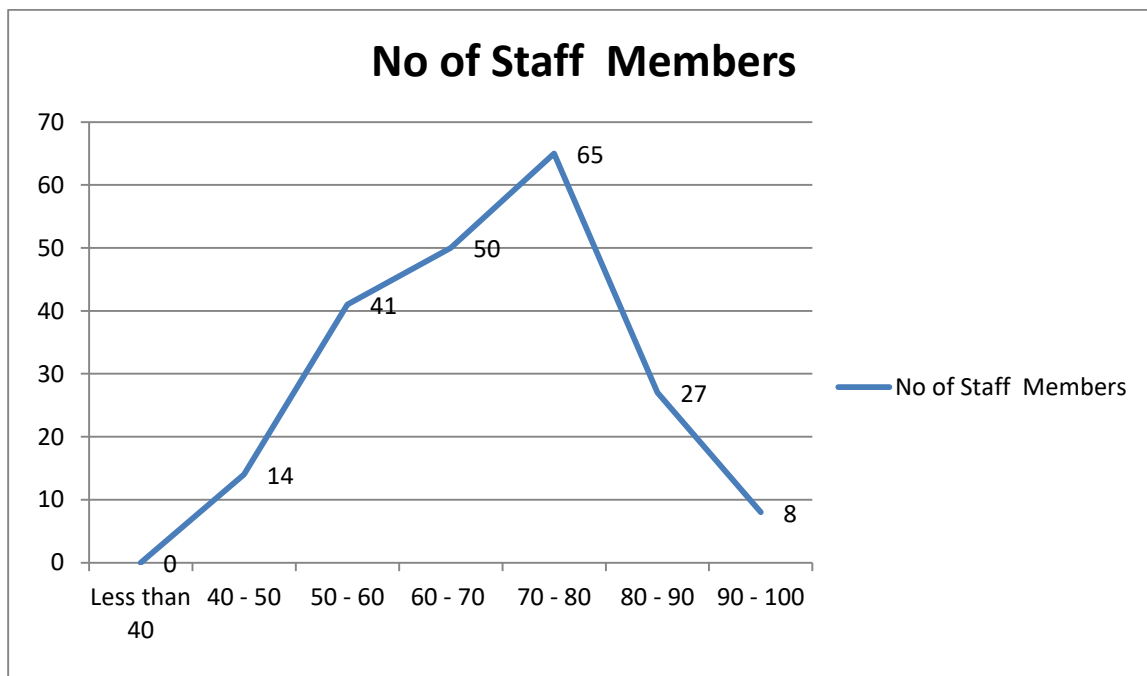
| Score | No. Of Staff Members f | Mid Value x | fx | fx^2 |
|--------------|-----------------------------|------------------|-------|--------|
| Less than 40 | 0 | 35 | 0 | 0 |
| 40 – 50 | 14 | 45 | 630 | 28350 |
| 50 – 60 | 41 | 55 | 2255 | 124025 |
| 60 – 70 | 50 | 65 | 3250 | 211250 |
| 70 – 80 | 65 | 75 | 4875 | 365625 |
| 80 – 90 | 27 | 85 | 2295 | 195075 |
| 90 – 100 | 8 | 95 | 760 | 72200 |
| Total | 205 | | 14065 | 996525 |

Average = 68.6098

Variance = 153.79290

Standard Deviation = 12.401

OVER ALL STAFF PERFORMANCE IN FREQUENCY POLYGON



Interpretation:

Overall performance of the staff shows a bell shaped Normal distribution curve with an average 68.6, Variance 153.8 and standard deviation 12.4. Moreover the average and standard deviation reveal that the average performance of the staff is $68.6 \pm 12.4 = (81.0, 56.2)$. The average performance of the staff lies between 56% and 81% This shows that the overall performance of the staff members of this college is good and satisfactory.
